



# Tuition Exemption Guidelines

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All students seeking tuition exemptions must follow the standard admission/registration processes through one of the JTS schools as either degree candidates (matriculating) or non-degree students (non-matriculating). **Students eligible for two categories of exemptions may enjoy the benefits of only one at a time.** Recipients of any of these benefits are not eligible for additional financial aid, whether merit- or need-based.

Courses that are audited may not later be converted to credit-bearing status.

In the event that classroom space is limited, priority will be given to matriculating students.

All students applying for tuition exemption under **Employee Benefits** must submit a Tuition Exemption form to the Registrar's Office at the time of registration.

All students applying for tuition exemption under **Non-employee Benefits** must follow the instructions here <https://www.jtsa.edu/audit-jts-courses/> to apply via Open Classroom.

These guidelines are subject to change without notice.

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## EMPLOYEE BENEFITS

1. Full-time staff may take 6 credits per semester (12 maximum in an academic year, including summer sessions) after six months of employment. They must have the written approval of the department supervisor and agree to make up the time or charge it to vacation/personal time.
  - a. For credit: They must apply as a non-matriculated or degree student and will be responsible for paying the application fee only.
  - b. For audit: Full tuition and fee exemption applies.
2. Part-time staff (working at least 20 hours/week) may take 3 credits per semester (6 maximum in an academic year, including summer sessions) after six months of employment. They must have the written approval of the department supervisor and agree to make up the time or charge it to vacation/personal time.
  - a. For credit: They must apply as a non-matriculated or degree student and will be responsible for paying the application fee only.
  - b. For audit: Full tuition and fee exemption applies.
3. All full-time faculty members may receive full JTS tuition and Service Fee exemption regardless of number of credits and degree status.
4. **Dependent** children of full-time faculty and staff may receive full JTS tuition and Service Fee exemption, as undergraduates only, regardless of number of credits taken. (JTS follows the federal definition of a dependent child.)

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5. Spouses of full-time faculty and staff may receive full JTS tuition exemption. Student will be responsible for all applicable fees.
  6. JTS retired employees (with a minimum of five years of service) who are either non-matriculated students or auditing may take 3 credits per semester, including summer sessions, free of tuition charge.
    - a. For credit: They must apply as a non-matriculated student and will be responsible for paying the application fee only.
    - b. For audit: Full tuition and fee exemption applies.

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### EXEMPTIONS FOR NON-EMPLOYEES

7. The following may take a course equivalent to 3 credits per semester, including summer sessions, as Auditors, for a discounted rate of 50% off Open Classroom tuition (Open Classroom tuition is \$1,120 as of July 2025):
  - a. All JTS alumni (received a JTS degree)
  - b. Members of the Rabbinical Assembly, Cantors Assembly, and Jewish Educators Assembly
8. Spouses of rabbinical or cantorial students may audit one Hebrew language course per semester at 50% off the Open Classroom tuition.

**Non-employees:** Please follow the instructions here <https://www.jtsa.edu/audit-jts-courses/> to apply to Audit via Open Classroom.

Per the Open Classroom guidelines, enrollment is dependent on space availability. Maximum of two auditors per course. Prerequisites, if any, must be met and courses must be taken in the modality they are offered (online or in-person).