

CPE Application Face Sheet & Instructions

READ CAREFULLY AND RESPOND TO EACH OF THE FOLLOWING:

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1. Read instructions carefully before submitting. International applicants have additional requirements and deadlines. Please email the completed form and all requested items to infocpe@jtsa.edu. Complete this application face sheet and submit both pages to us.
 2. Submit five essays as part of your application (as email attachments): Aim for approx. 5-7 pages for the first two essays each, the others as needed.
 - a: **Reasonably full account of your life.** Include, for example, significant and important persons and events, especially as they have impacted, or continue to impact, your personal growth and development. Describe your family of origin, current family relationships, and important and supportive social relationships.
 - b: **Description of your spiritual growth and development.** Include, for example, the faith heritage into which you were born and describe and explain any subsequent, personal conversions, your call to ministry/rabbinate, religious experiences, and significant persons and events that have impacted, or continue to impact, your spiritual growth and development.
 - c: **Description of your work (vocational) history.** Include a chronological list of jobs/positions/dates of employment and a brief statement about your current employment and work relationships. A current resume will suffice.
 - d: **Account of a "helping incident" in which you were the person who *provided* the help.** Include the nature and extent of the request, your assessment of the issue(s), problem(s), situation(s). Describe how you came to be involved and what you did. Give a brief, evaluative commentary on what you did and how you believe you were able to help. *If you have had prior and recent CPE, please attach a copy of a verbatim as your 'helping incident' with your own notes on how and what you learned from sharing this verbatim with your supervisor and/or peers. If you have had CPE more than two years ago, include a recent helping incident, written up in a verbatim format. If possible, include feedback from current pastoral colleagues and/or administrative supervisor.*
 - e: **Your impressions of Clinical Pastoral Education.** Indicate, for example, what you believe or imagine CPE to be. Indicate if CPE is being required of you. What are the learning goals or issues of which you are aware and would like to address in CPE? Finally, indicate how CPE may be able to help you meet needs generated by your ministry or call to ministry. *If you have had prior CPE, please indicate the most significant learning experience you had during CPE. State how you have continued to use the clinical method since your previous experience. Indicate strengths and weaknesses that you have as they relate to your ministry and your identity as a professional person.*
 3. An applicant with prior CPE should attach all **previous final evaluations (your own and your supervisor's)**. Your typed signature below indicates your permission for previous CPE centers to release your evaluations for purposes of this application process.
 4. You are required to complete an **admissions interview** with an ACPE supervisor at JTS.
 5. Retain your own copy of this completed application and bring it with you to any interview for CPE.

I certify that all information in this application is factually true, complete, and honestly presented. I understand that I may be subject to disciplinary action, including admission revocation or program expulsion, should the information I've certified be false. I hereby give permission to the ACPE center to which I am applying to access my CPE evaluations and contact previous supervisory personnel about matters pertaining to this current application, and I consent for those contacted to provide the information sought. I verify that if sending in this application electronically it constitutes my electronic signature.

Signature:

Date:

CPE is not a trademark and variously accredited programs are advertised and offered.

The Jewish Theological Seminary, www.jtsa.edu

Association for Clinical Pastoral Education, Inc., www.acpe.edu

Application for Units of CPE

Type responses and submit to the Center for Pastoral Education at JTS

- Applying for:
- Summer Hospital Placement
- Summer Hospice or Palliative Care Placement
- Summer Elder Care Placement
- Summer Mental Health Placement
- Other:

PERSONAL INFORMATION

Last name: _____ First name: _____ M.I. _____

Date of birth (mm-dd-yy): _____ Social security number: _____

Mailing address: _____

City: _____ State: _____ ZIP: _____ Country: _____

Day phone: () Alt phone: () Email address: _____

Permanent address: _____

City: _____ State: _____ ZIP: _____ Country: _____

Religious affiliation: _____ (Expected) Ordination/Appointment by (year): _____

Current position: _____ Language skills: _____

College: _____ Degree/date: _____

Seminary: _____ Degree/date: _____

Grad School: _____ Degree/date: _____

Prior CPE Dates: _____ Center: _____ Supervisor: _____

Have you ever been convicted or pled no to a misdemeanor, a felony, or other crime?
 Yes No

REFERENCES (Reference forms can be found online for the references to complete and send back to us)

Academic reference (name/title): _____

Phone: _____ Email: _____

Address: _____ City: _____ State: _____ ZIP: _____

Denominational reference (name/title): _____

Phone: _____ Email: _____

Address: _____ City: _____ State: _____ ZIP: _____

Personal reference (name/relationship): _____

Phone: _____ Email: _____

Address: _____ City: _____ State: _____ ZIP: _____

TYPED SIGNATURE OF APPLICANT _____ Date: _____

Please download this form, complete, and email to infocpe@jtsa.edu.