



# Tuition Exemption Guidelines

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All students seeking tuition exemptions must follow the standard admission/registration processes through one of the JTS schools as either degree candidates (matriculating) or non-degree students (non-matriculating). **Students eligible for two categories of exemptions may enjoy the benefits of only one at a time.** Recipients of any of these benefits are not eligible for additional financial aid, whether merit- or need-based.

Courses that are audited may not later be converted to credit-bearing status.

In the event that classroom space is limited, priority will be given to matriculating students.

All students applying for tuition exemption must submit a Tuition Exemption form to the Registrar's Office at the time of registration.

Tuition exemptions are not available for distance learning courses or independent study.

These guidelines are subject to change without notice.

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## EMPLOYEE BENEFITS

1. Permanent full-time staff may take 6 credits per semester (12 maximum in an academic year, including summer sessions) after six months of employment. They must have the written approval of the department supervisor and agree to make up the time or charge it to vacation/personal time.
  - a. For credit: They must apply as a non-matriculated or degree student and will be responsible for paying the application fee only.
  - b. For audit: Full tuition and fee exemption applies.
2. Permanent part-time staff (working at least 20 hours/week) may take 3 credits per semester (6 maximum in an academic year, including summer sessions) after six months of employment. They must have the written approval of the department supervisor and agree to make up the time or charge it to vacation/personal time.
  - a. For credit: They must apply as a non-matriculated or degree student and will be responsible for paying the application fee only.
  - b. For audit: Full tuition and fee exemption applies.
3. **Dependent** children of permanent full-time staff may receive full JTS tuition and Service Fee exemption, as undergraduates only, regardless of number of credits taken. (JTS follows the federal definition of a dependent child.)
4. Spouses of full-time staff may receive a 50 percent discount on tuition under the following guidelines: the spouse must be a full-time degree candidate at JTS; discount is applicable for a maximum of 6 credits per regular semester and 3 credits per summer session. Student will be responsible for all applicable fees.
5. All full-time faculty members may receive full JTS tuition and Service Fee exemption regardless of number of credits and degree status.

6. **Dependent** children of full-time faculty may receive full JTS tuition and Service Fee exemption, as undergraduates only, regardless of number of credits taken. (JTS follows the federal definition of a dependent child.)
7. Spouses of full-time faculty may receive full JTS tuition exemption. Student will be responsible for all applicable fees.
8. JTS retired employees (with a minimum of five years of service) who are either non-matriculated students or auditing may take 3 credits per semester, including summer sessions, free of tuition charge.
  - a. For credit: They must apply as a non-matriculated student and will be responsible for paying the application fee only.
  - b. For audit: Full tuition and fee exemption applies.

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### EXEMPTIONS FOR NON-EMPLOYEES

9. The following may take a course equivalent to 3 credits per semester, including summer sessions, as Auditors, for a flat rate of \$250:
  - a. All JTS alumni (received a JTS degree)
  - b. Full-time employees of affiliated organizations of the Conservative Movement, including retired employees
  - c. Members of the Rabbinical Assembly, Cantors Assembly, and Jewish Educators Assembly
  - d. Full-time faculty at other institutions of higher education with which JTS has a consortial agreement
  - e. Jewish Museum volunteers who have worked at the museum for at least a year
10. JTS's board members may audit one course per semester with full tuition and fee exemption.
11. Spouses of rabbinical or cantorial students may audit one course per semester for a flat rate of \$250.
12. Senior citizens (age 65 and over) who are non-matriculated students may receive a tuition reduction of 50 percent for 3 credits per semester. Student will be responsible for all applicable fees.
13. Undergraduate or graduate students studying at local institutions of higher education on a full-time basis may audit one 3-credit course per year and pay only the JTS Service Fee.
14. Full-time directors and assistant directors of Ramah camps in the U.S. and Canada may receive full tuition exemptions for up to five years for their graduate-level studies. Approval of their camp is required. Student will be responsible for all applicable fees.